

Cuernavaca Homeowners Association

EMAIL STATEMENT AND NEWSLETTER AUTHORIZATION FORM

Please take a moment to review the Terms and Conditions presented below.

Agreement To Terms and Conditions:

This form is for enrollment in the Cuernavaca Homeowners Association ("HOA") email statement and newsletter service ("email statement and newsletter"). There is no charge for using this service. This document forms the basis of the agreement between you and the HOA in relation to your use of email statements and newsletters.

Terms and Conditions:

1. Email statement Enrollment

- a. By enrolling or registering for the email statement and newsletter service, you are indicating that you would like to receive your HOA statements, newsletters and other HOA documents via electronic mail (email).
- b. By enrolling, you acknowledge and agree that email statements and newsletters are a courtesy service and regardless of whether you receive any email statements or newsletters, you must pay your assessments and/or other charges to the HOA in a timely fashion and in conformance with the governing documents of the HOA.
- c. By registering and completing the required form, you are considered enrolled. The next time your account is billed, you will receive an email statement and no other statement will be provided through the postal service or otherwise.
- d. After registering, you may discontinue the email statement and newsletter service by email or written notification to HOA.

2. Limitations, Charges and Cancellation:

- a. Service Limitations:
HOA will take commercially reasonable efforts to provide your email statements and newsletters in a productive and efficient manner. However, technical or other difficulties cannot always be foreseen or anticipated. These difficulties may result in loss of data, personalized settings or delays in your receipt of your statements or newsletters. HOA is not liable for failures of email statement or newsletter transmissions due to any cause, including but not limited to transmission failures due to:
 - i. bounced emails;
 - ii. full email boxes;
 - iii. internet access problems;
 - iv. network failures;
 - v. any other delays or customer failure to receive email statements.

- b. Cancellation:
You may cancel your email statement and newsletter enrollment any time by sending a request for cancellation to rbernal@communitymanagement.com or 408-559-1977 ext 137.

3. Miscellaneous

- a. Notices:
Any and all notices to you shall be in writing and shall be made either via email or conventional mail, at the HOA's discretion. HOA may broadcast notices or messages through the service to inform you of changes to the Terms and Conditions, the service, or other matters of importance. Such broadcasts shall constitute notice to you. Any and all notices to HOA regarding this authorization must be made in writing, through email at rbernal@communitymanagement.com or at the address listed below. **Replies directly from the address which your email statements are sent will not be monitored, retained, or responded to.**
- b. Entire Agreement:
All terms and conditions set forth herein constitute the entire understanding between you and HOA regarding email statements and newsletters.

4. Contact Information:

For questions regarding these Terms and Conditions contact us at:
rbernal@communitymanagement.com or 408-559-1977 ext 137.

Yes, I want to enroll in Cuernavaca_HOA's email statement and newsletter service. I acknowledge and agree to the terms and conditions set forth above as a condition for participation in this service.

<p>*HOA Account Number: Enter the entire account number.</p> <input type="text"/>	<p>*Name on Billing Statement: <input type="text"/> Name as it appears on your HOA statement.</p> <p>*Phone Number: <input type="text"/></p> <p>*Email Address: <input type="text"/></p> <p>*Confirm/Retype Email Address: <input type="text"/></p> <p>*All information is required.</p>
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